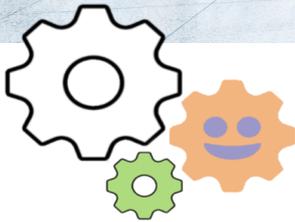
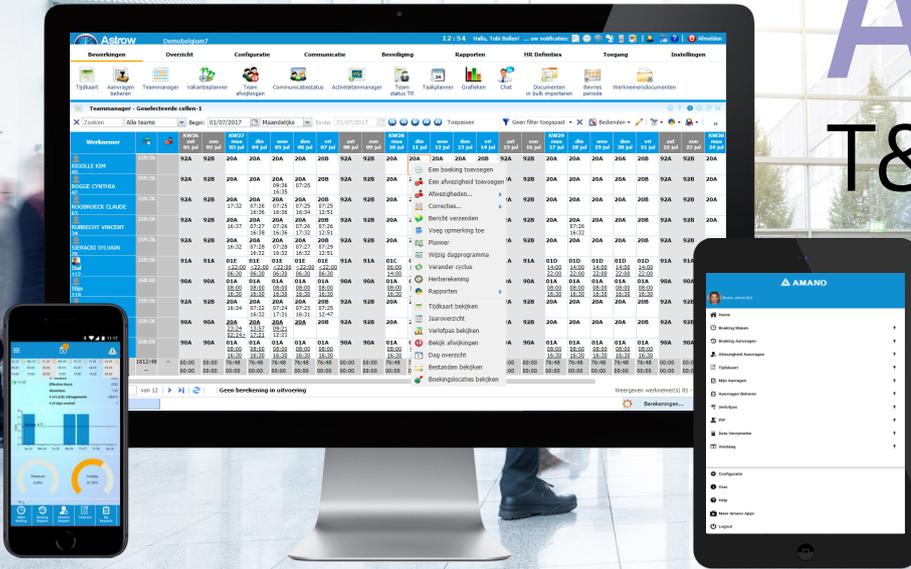


# Astrow T&A software



**Convenience**  
For every end-user



**Mobile friendliness**  
Android & iOS compatible apps



**Service-minded**  
Great support, great results

## CONVENIENCE AS A STANDARD

Ever since its launch in 1992, Astrow helps companies overcome T&A challenges in an easy yet reliable way. Simple employee bookings generate the automatic calculation of performances, overtime, remaining holidays and so much more. All information is visualized in a user-friendly web interface equipped with clear reporting tools and customizable dashboards which can be easily exported to third-party applications like payroll software.

## MOBILE, JUST LIKE YOUR EMPLOYEES

Aware of the fact that employees are getting ever more mobile, we believe our solutions should do the same. All main Astrow functionalities are optionally available on recent Android and / or iOS devices and largely contribute to both HR efficiency and employee engagement. Notifications and real-time chat functionalities guarantee every request gets followed-up properly and in due time.

## GREAT LEVEL OF SERVICING

Depending on the type of contract, we offer various levels of support to help you get the most out of your Astrow solution. Our dedicated Kayako support platform allows you to log a ticket at our helpdesk, where motivated and highly qualified Support Engineers will be happy to assist in whichever T&A challenge you are facing. The Cloud environment or remote desktop interface allow for these interventions to happen quickly and remotely.

# GDPR COMPLIANCE

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To help our customers comply with GDPR regulation, we identified 5 customer rights for which we incorporated the necessary tools in the Astrow software:

▶ **The right to be informed**

Notifications inform your employees on the procedures involved with the processing of their data.

▶ **The right to get access**

In the ESS environment, employees get easy access to their personal data.

▶ **The right to be notified**

Notifications warn you in the event of a data breach

▶ **The right to data portability**

Data are shown in an understandable way, making them accessible to everyone.

▶ **The right to request changes / be forgotten**

Employees can ask to change or delete their data by sending out a data change request to HR / the administrator.

## ST-25 TERMINAL

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The ST-25 was carefully selected to be the default terminal for all Astrow T&A installations. The Android-based Astrow platform can easily be extended with additional functionalities and allows for increased employee engagement in everyday HR activities.

- ▶ Biometric and / or proximity badge technology
- ▶ On-terminal ESS functionalities
- ▶ Visitor registration
- ▶ Project tracking

## TO CLOUD OR NOT TO CLOUD?

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Doubting between a web or or a cloud installation? Although features are exactly the same, Astrow Cloud offers several important advantages which are to be considered before making your decision:

▶ **Reduced start up costs**

Save on the installation of your own server and have your data hosted in the Amano Cloud environment

▶ **Maximal data protection**

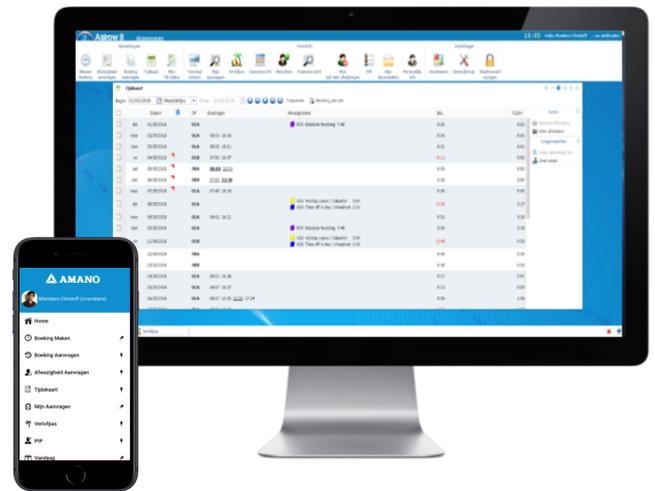
Benefit from the highest possible degree of data security and regular back-ups.

▶ **Automatic updates free of charge**

Enjoy free, regular updates which get automatically installed.

## (MOBILE) ESS

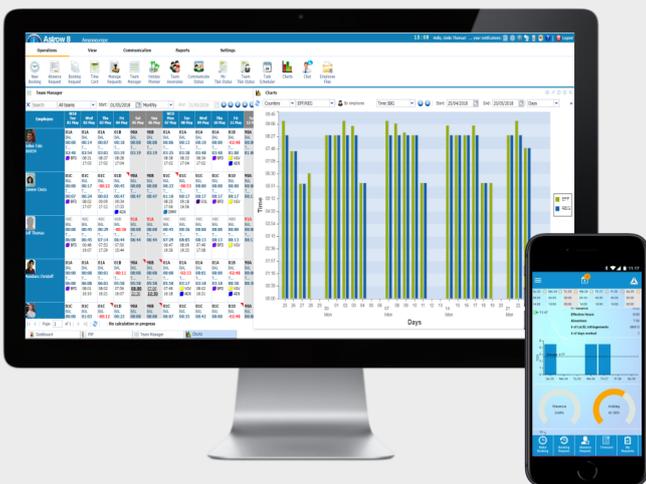
Engage employees in your T&A platform and benefit from increased HR efficiency. In the ESS\* environment, employees can access their personal data and booking overview and make absence requests based on the Team Overview. In-app notifications guarantee every request receives proper follow-up, and inform them of the approval. The user-friendly design and availability on both Android and iOS makes it easy for everyone to use.



## (MOBILE) MSS

Keep the overview of all T&A-related matters in your team no matter where and when! The MSS\* clearly shows bookings, anomalies, absence request, and so much more.

- ▶ Personalizable Dashboard
- ▶ Powerful reporting tools
- ▶ Notification services
- ▶ Real-time chat functionalities



## (MOBILE) PIP

The Presence Indicator Module, aka PIP\*, indicates in real-time who is currently present and who's not. This is especially useful in service-oriented businesses, although other types of businesses will benefit from it as well. In the mobile version, an evacuation list can be activated which can be exported directly for reporting purposes.

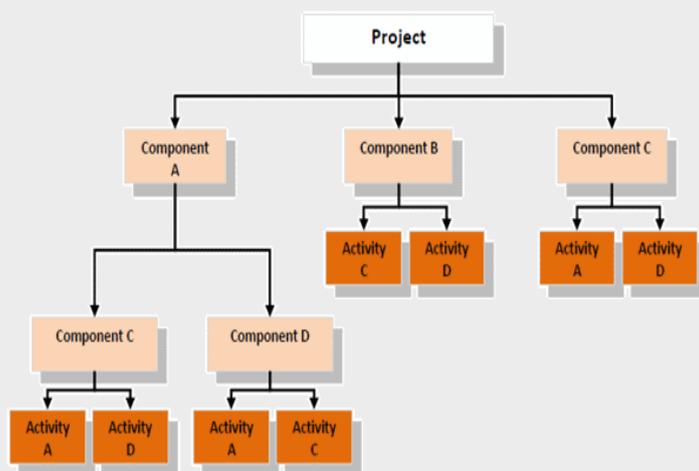


\* Optional module available on a pay-as-you go basis.

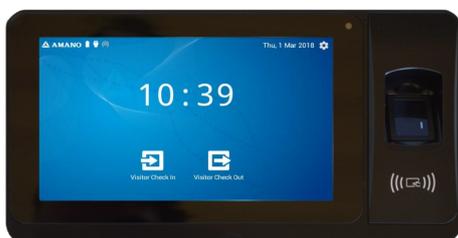
# PROJECT TRACKING

Increase your teams' efficiency by keeping track of different kinds of activities within the same project. Different levels can be defined, and the tracking of time is done by simply selecting the right activity in the ST-25 terminal's menu.

The clear and customizable reporting tools of the Project Tracking module guarantee a quick ROI, no matter what business you operate in!



## VISITOR MANAGEMENT



Unlike traditional visitor registration, the Astrow Visitor Management\* module combines registration, evacuation processes and access control all in one single system. This offers considerable advantages both in terms of security and user-friendliness. Key features include:

- ▶ Automated e-mail notifications informing both visitor and host
- ▶ PIP integration including visitors in evacuation lists
- ▶ Optional label printing
- ▶ Also available on recent Android and / or iOS devices

## INTEGRATIONS

Get even more out of your Astrow T&A software by extending it with the following integrations, and benefit from even greater efficiency and increased security:

- ▶ Astrow Access integration

Schedule-driven access control considerably increases the overall level of security

- ▶ Payroll integration

T&A-related data can be easily transferred by means of an easy-to-create calendar file containing performances, holidays, and so on.

- ▶ Transfer of bookings for calculations in different types of third-party software

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**AMANO**